



EXEMPTION REQUEST FROM IELTS SUBJECTS – B3 COURSE

To: Coordinator of English program	
Student’s full name:	
Student ID:	Intake:
Email address:	Nationality:

1. According to the current English exemption policy of USTH, I submit this letter to be considered for exemption from all IELTS subjects of B3 course
2. My reason for requesting exemption (*please check the box which applies to you*):
 - Holding academic IELTS certificate of (*fill your overall score*)
 - Holding TOEFL iBT certificate of.....(*fill your overall score*)
 - Holding TOEFL ITP certificate of.....(*fill your overall score*)
3. I agree and consent to the following if my request is approved:
 - Not attending classes of exempted subjects.
 - Attending classes and taking the final tests of English Written Correspondence.
4. I enclose the necessary document for verification and will provide more information upon your request.

DECISION BY THE ENGLISH COORDINATOR	STUDENT (Signature and full name)
/...../.....

Note: The enclosed documents should be notarized copies (do not send in original version as USTH can not guarantee their safe return).